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Lucas County Information Services Checklist for Hardware/Software/Services

Department: Lucas County Sheriff

Funding Account & Description: 1010-1670-530100 General Fund Equipment Account.

Requestor: Kevin Helminski

Req. Date: 09/06/2013

Vendor: CDW-G

☒ State Term Contract ID NJPA

Type of Request (check all that apply):

☒ Hdw ☐ SW ☐ Services/New

☒ Purchase ☐ Lease ☐ Subscription

☐ Services/Support Renewal
Original Purchase Date

Description or Nature of Request and for whom this is intended:

Lucas County Sheriff intends to purchase (2) HP LJ Pro 400 M401N printers and (1) HP OJ 6600AIO printer. 1 Printer (HP LJ Pro 400 M401N) will be deployed on the 5th floor Sgt's Office in the jail. The second printer (HP LJ Pro 400 M401N) will be replacing an existing end of life printer in the Booking Sgt's Office. The HP OJ 6600AIO will be replacing an existing end of life printer for Lt. Andrea Lune. Extra toner cartridges will be purchased for the HP LJ Pro 400 M401N Printers.

Hdw/SW/Service Item Descr	Quote #	Wrrnty Term	Qty	Unit Cost	Support Cost	Total Cost
2683253 HP LJ Pro 400 M401N	DRLT510	1 year	2	\$ 239.04		\$ 478.08
2648924 HP OJ 6600 E AIO Printer	DRLT510	1 year	1	\$ 114.24		\$ 114.24
2721371 HP CF280A 80A-2.7K BLK TNR M401	DRLT510	1 year	4	\$ 99.83		\$ 399.32
Freight	DRLT510		1	\$ 51.01		\$ 51.01

Total Request \$ 1,042.65

Business Reason or Justification:

Lucas County Sheriff is implementing a new report-writing system at the jail. All reports created in the jail will be automatically routed to the HP LJ Pro 400 M401N printer in the 5th floor Sgt's Office. The current printer in the Sgt's Office will not be able to handle the dedicated print volume by the report-writing system.

The second HP LJ Pro 400 M401N will replace the current end of life printer located in the Booking Sgt's Office. This printer will also be part of the new report-writing program.

The HP OJ 6600AIO will be replacing a end of life printer currently used by Lt. Andrea Lune.

Extra toner cartridges will be used for the 2 HP LJ Pro 400 M401N printers attached to this checklist.

**Lucas County Information Services
Checklist for Hardware/Software/Services
Page 2**

Planned Location:

Desktop

If Other please specify:

Network Connection Required?

☒ Yes ☐ No ☐ N/A

LCIS installation assistance needed?

☒ Yes ☐ No

Date:

LCIS on-going support required?

☒ Yes ☐ No ☐ N/A

ITB or RFP completed?

☐ Yes ☐ No ☒ N/A

LCIS Management review completed?

☒ Yes ☐ No

Exclusion

DP Board Approved?

☐ Yes ☒ No

Less than \$7,500

Exclusion

Date of Approval:

09/06/2013

Comments:

Reviewed and prepared by Jeremy Burnat.
Reviewed and approved by Cindy Waldmannstetter.

Cindy Waldmannstetter
9.6.13



SHERIFF JOHN THARP LUCAS COUNTY

September 6, 2013

1622 Spielbusch Avenue
Toledo, OH 43604-5330

Jeremy Burnat
Lucas County Information Services
One Government Center, Suite 600
Toledo, OH 43604

Subject: Purchase of Printers

Dear Mr. Burnat:

The Lucas County Sheriff's Office intends to purchase two (2) HP LJ Pro 400 M401N printers (\$239.04 each), as well as one HP OJ 6600 All In One printer (\$114.24).

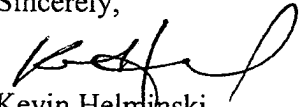
The first Pro 400 printer is for the 5th floor Sgt's Office in the Jail. As you may be aware, we are preparing to implement a new report-writing system in the Jail. All reports created in the jail will be automatically routed to this printer in the 5th floor Sgt's Office. We would like to dedicate a printer for this purpose based on the volume of pages that will be printed. The current printer in the Sgt's Office simply will not be able to handle the combined volume of what they do now in addition to this new project.

The second Pro 400 is for the Booking Sgt's Office. This will replace the current printer that has reached the end of its useful life, and will ALSO be part of this new report-writing program.

The HP6600AIO is to replace the current printer assigned to Lt. Andrea Lune. Her printer has also reached the end of its useful life.

The quote for these items is attached. You will also notice we have a few extra toner cartridges we are ordering for the Pro400's on this same quote. We will be utilizing funding from our 1010-1670-530100 General Fund Equipment Account for these printers.

Sincerely,


Kevin Helminski
Director of Finance & Operations
Lucas County Sheriff's Office



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

DRLT510

9763238

9/6/2013

BILL TO:
KEVIN HELMINSKI
1622 SPIELBUSCH AVE

SHIP TO:
LUCAS COUNTY SHERIFF'S OFFICE
Attention To: KEVIN HELMINSKI
1622 SPIELBUSCH AVE

Accounts Payable
TOLEDO, OH 43604

TOLEDO, OH 43604
Contact: KEVIN
HELMINSKI 419.213.4823

Customer Phone #419.213.4823

Customer P.O. # 9/6/13 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD		TERMS	EXEMPTION CERTIFICATE
SEAN BERGQUIST 877.325.3701		UPS Ground (1- 2 day)		Request Terms	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION		UNIT PRICE	EXTENDED PRICE
2	2683253	HP LJ PRO 400 M401N Mfg#: CZ195A#BGJ Contract: National Joint Powers Alliance 111309-CDW		239.04	478.08
1	2648924	HP OJ 6600 E AIO PRINTER Mfg#: CZ155A#B1H Contract: National Joint Powers Alliance 111309-CDW		114.24	114.24
4	2721371	HP CF280A 80A-2.7K BLK TNR M401 Mfg#: CF280A Contract: National Joint Powers Alliance 111309-CDW		99.83	399.32
SUBTOTAL					991.64
FREIGHT					51.01
TAX					0.00
					US Currency
TOTAL					1,042.65

US Currency

CDW Government
230 North Milwaukee Ave.
Vernon Hills, IL 60061

Fax: 312.705.8283

Please remit payment to:
CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at
<http://www.cdw.com/content/terms-conditions/product-sales.asp>
For more information, contact a CDW account manager.